

ITB-25-047-MJ
TRANSPORTATION FOR SPECIAL NEEDS STUDENTS
ADDENDUM 2

Questions and Answers

1. Can the District provide the current contractor rates for this service?

Answer:

Item 1a – Base rate for one (1) child @ \$70.00 LOGISTICS

Item 1b – Rate for each additional child per vehicle @ \$0.00 Item

1c – Rate per mile @ \$2.50 Item

1d – Attendant/Aide on vehicle (non-medical) @ \$25.00 Item

1e – Vehicle equipped for wheelchair transport @ \$55.00 Item

1f – Fee for child safety seat or safety harness @ \$5.00 Item 1g – Administrative fee @ \$0.00

2. How many students are currently receiving this transportation service?

Answer: During summer 2026, no students have been assigned. There will be students assigned for the upcoming school year; however, how many is to be determined.

3. What is the average trip distance or average ride time for students currently receiving this service?

Answer: The average trip distance 27.8 miles.

4. Can the District confirm whether all subcontractors/service partners must be identified with the bid, or only MDCPS certified subcontractors/subconsultants being used for certified business enterprise participation?

Answer: All subcontractors/service partners can be identified within the bid. However, if you are utilizing an M-DCPS certified subcontractor/subconsultant, please complete Attachment 16 Statement of Intent to Perform as a Certified Subcontractor/Subconsultant.

5. Can the District provide the estimated annual ride volume, including the approximate number of one-way trips or rides anticipated under this contract?

Answer: The number of students who will need services is under review and to be determined. The school year could start with approx. 10 students and can increase throughout the year. This number could rise to as many as 50-75 students.

6. Can the District provide the approximate number of students currently receiving transportation services under this contract, broken down by Special Education, McKinney-Vento, Foster Care, and other applicable categories?

Answer: At this time, there are no McKinney or Foster Students, only Special Education or general ed in wheelchairs. There are no students currently assigned for this summer. The number of students who will need services is under review and to be determined.

The school year may start with approx. 10 students and will increase throughout the year and could rise to as many as 50-75 students.

7. Who is the current incumbent provider(s) for these transportation services?

Answer: Primary: EverDriven Technologies, LLC

Alternate: Rids Brother Company Inc

8. Can the District provide the current contract(s), pricing schedules, amendments, and/or annual spend associated with the incumbent provider(s)?

Answer: Please find the requested information attached to this addendum.

9. What is the anticipated annual contract value or estimated annual expenditure for these transportation services?

Answer: To be determined.

10. Although Section 5.2 states the District may award both a Primary Vendor and an Alternate Vendor, can the District clarify under what circumstances work would be assigned to the Alternate Vendor? Would the Alternate Vendor receive any routine trip assignments during the contract term, or only in the event of a Primary Vendor default or inability to perform?

Answer: The District reserves the right to assign work to the alternate vendor when the primary vendor is unable to perform the services, is operating at capacity, or when otherwise determined by the District to be in its best interest to ensure continuity of services.

11. Can the District provide the anticipated average number of daily trips that will be assigned to the awarded vendor(s)?

Answer: To start, approximately 10 students. The final number is still being determined, with the potential to being 50+ daily trips that will be assigned to the awarded vendor.

12. Can the District provide the average one-way trip mileage and average trip duration for the current transportation services?

Answer: The average trip distance is 27.8 miles. Trip duration can be between 1-2 hours per trip depending on distance and traffic.

13. Can the District provide the approximate number of students requiring wheelchair-accessible transportation and the average number of wheelchair-accessible trips provided annually?

Answer: Approximately 10-15.

14. Can the District provide the approximate number of students requiring specialized transportation equipment (e.g., car seats, booster seats, safety vests/harnesses, buckle guards, or other adaptive equipment)?

Answer: M-DCPS will provide with the student, any equipment outlined in the students' IEP. The only exceptions would be a standard car or booster seat.

15. Can the District clarify the criteria used to determine when a student is assigned to an individual ride versus a shared ride?

Answer: The criteria is as follows; total route time, or medical or behavioral needs as determined by a student's Individual Education Plan.

16. Section 6 permits transportation using cars and vans designed to transport fewer than ten (10) students. However, several provisions of the ITB appear to be written broadly for traditional pupil transportation operations, including requirements related to attendants, the Safe Driver Plan Policy, vehicle inspection numbers, operating authority licenses, and required equipment. Could the District clarify which of these requirements apply specifically to providers utilizing sedans, SUVs, and wheelchair-accessible vehicles, and identify any requirements that are applicable only to traditional school bus operations?

Answer: Safe Driver plan (as provided by M-DCPS), 5-year cleaning driving record, Jessica Lundsford background clearance by the State of Florida or M-DCPS for both driver and attendant.

17. Can the District provide the approximate number of students currently receiving transportation services under this contract, broken down by students with disabilities/special needs (IDEA/Section 504), McKinney-Vento, Foster Care, and any other applicable categories?

Answer: Please refer to the response to question #6.

18. Section 6 requires bidders to provide clear photocopies of valid driver's licenses for all individuals operating authorized company vehicles under this contract. Since driver assignments and staffing are finalized during implementation, would the District permit the awarded vendor(s) to submit driver licenses and other required driver documentation after contract award and prior to the commencement of services, rather than as part of the bid submission?

Answer: The District requests that vendors submit the driver and vehicle documentation that is currently available with their proposal. Finalized lists of approved drivers and assigned vehicles may be provided after contract award, but prior to the commencement of services, in accordance with the District's requirements and any established deadlines.

19. How many one way trips per day?

Answer: Please refer to the response to question #5.

20. Who is responsible for routing? Us or the district?

Answer: The awarded bidder is responsible for routing with final review and approval from M-DCPS.

21. How many students needing service?

Answer: Please refer to the response to question #6.

22. Can you provide the current vendor(s), one of their invoices and or current rates?

Answer: Please refer to the response to question #1.

23. What's the average one way miles and longest distance if Travel?

Answer: Please refer to the response to question #12.

24. Will the district consider submittal of insurance including COI upon award instead of with bid submittal?

Answer: As stated in section 5.5 Insurance Requirements, failure to submit evidence of insurance, as outlined above, may cause the bidder to be considered nonresponsive and ineligible for award.

25. Can the District provide the estimated number of students expected to require transportation under this contract, ideally split by special needs, homeless/McKinney-Vento, and foster care populations?

Answer: Please refer to the response to question #6.

25. Can the District provide estimated monthly one-way trip volume (regular school days and summer session days)?

Answer: Please refer to the response to question #5.

26. Can the District provide the average mileage per one-way trip and/or expected mileage distribution?

Answer: Please refer to the response to question #6.

27. Can the District clarify the anticipated daily service windows for morning pickup and afternoon drop-off?

Answer: 5:00AM-9:00AM / 1:00PM-5:00PM

28. Does the District anticipate assigning all work to the Primary Vendor unless there is default/significant delay, or may the Alternate Vendor receive regular route volume during normal operations?

Answer: Please refer to the response to question #10.

29. Can the District confirm whether students may be pooled when traveling to/from similar locations, provided all accommodations and route approvals are met?

Answer: Yes students may be pooled when traveling to/from similar locations, as long as that does not result in excessive ride times and the IEP does not require students to be transported alone.

30. Can the District clarify the expected number of students requiring attendants/aides, wheelchair-equipped vehicles, child safety seats, or safety harnesses?

Answer: Safety harnesses will be provided with the student. Based on current projections, the number of wheelchair-equipped vehicles required is expected to range between 10 and 15. The number of child safety seats and attendants/aides needed has not yet been determined and will depend on student assignments and individual needs. As students are assigned, the requirement for these accommodations will be evaluated. Consequently, the need could range from none to all assigned students requiring such support.

31. Can the District confirm whether the “Administrative fee” line item in the pricing sheet should be entered as \$0, given the spreadsheet states no separate administrative fees will be accepted?

Answer: The Bid Summary Excel Spreadsheet has been revised and included with this addendum.

32. Can the District confirm whether vehicles owned by driver partners but fully insured, permitted, documented, and compliant with all applicable requirements are acceptable?

Answer: Vehicles owned by driver’s partners are acceptable, provided they comply with all applicable requirements set forth in the ITB. All vehicles must meet all applicable requirements specified in the solicitation. Compliance with the ITB requirements is mandatory regardless of vehicle ownership.

33. Can the District provide current vendor rates or historical annual spend for this service category?

Answer: Please refer to the response for question #8.

34. The ITB requires vendors to maintain driver documentation and provide vehicle information upon request. Given that final driver and vehicle assignments are typically completed after award and prior to service launch, can the District confirm that the awarded vendor may provide the final list of approved drivers and vehicles after award, but before the start of service, at a mutually agreed-upon deadline?

Answer: Please refer to the response for question #18.

35. What is the expected number of students that will need transportation under this ITB?

Answer: Please refer to the response to question #6.

36. How many students will require equipment (car seat, booster seat, safety vest) under this ITB?

Answer: Please refer to the response to question #30.

37. How many students will require wheelchair transport under this ITB?

Answer: Approximately 10-15 students will require wheelchair transport under this ITB.

38. How many students will require a monitor/aide under this ITB?

Answer: Please refer to the response to question #30.

39. Could the District please clarify whether it has any preferences, expectations, or recommendations regarding the use of onboard cameras in vehicles used to transport students?

Answer: The use of onboard cameras in vehicles used to transport students is preferred.

39. Given the sensitive and specialized needs of the student population, Is the ability to provide consistent drivers a factor in the evaluation of the ITB?

Answer: Yes, this is outlined in section 6 Scope of Work.

40. Does the District require drug testing for contractor and subcontractor personnel performing services under this contract? If yes, please specify whether pre-employment, random, post-incident, or reasonable-suspicion testing is required.

Answer: No, the District does not require drug testing for contractor and subcontractor personnel performing services under this contract.

41. Can the District provide a copy of the Safe Driver Plan Policy of The School Board of Miami-Dade County referenced in Section 6 (page 19)?

Answer: Yes, this will be provided to the awarded bidder.

42. Regarding Attachment 9 – Local Business Affidavit of Eligibility, should prospective bidders that are not located within the boundaries of Miami Dade County still complete this form?

- a. If yes, should this form be completed with company address/info that is not within the boundaries of Miami Dade County?
- b. Should the “Eligibility Criteria” section/boxes be left blank since the company address is not within the boundaries of Miami Dade County? If it should not be left blank, can the District please provide clarity how this section should be completed (i.e., put “N/A” in this section of the form)?

Answer: If the company is not located within the boundaries of Miami-Dade County, then Attachment 9 Local Business Affidavit of Eligibility should not be completed.

43. In attachment 12 – Submitted Bid Document Verification Form, items h & j mention submitting a list of drivers and attendants along with copies of driver’s licenses. Given the demand and number of drivers and attendants will vary, would the district allow the submission of these items upon award and before services begin?

Answer: Please refer to the response for question #18.

44. In attachment 12 – Submitted Bid Document Verification Form, item j mentions providing documentation to certify that only persons who have successfully completed fingerprinting and background checks, verified by M-DCPS, shall be utilized when M-DCPS students are being transported. Given that new vendors will not have badges for drivers and attendants to

confirm this, would the district allow for a prospective bidder to submit a statement confirming they will follow the Jessica Lunsford Act & items in Section XVIII Background Screening Requirements to meet this requirement of the ITB?

Answer: Please provide a statement to certify that only persons who have successfully completed fingerprinting and background checks, verified by M-DCPS, will be the only individuals to provide service to M-DCPS students.

45. Regarding Section 7 – Bid Summary Excel Spreadsheet, if a prospective bidder charges a per trip rate (one-way) rather than a per day rate, would the district allow the prospective bidder to fill in a per trip rate rather than a per day rate on the Bid Summary Excel Spreadsheet as it was done in the prior ITB for this work?

Answer: If you include a per day rate, please add a note

46. Regarding Section 7 – Bid Summary Excel Spreadsheet, if a prospective bidder charges a per trip rate (one-way), should they multiply that rate by 2 to provide the requested daily per day / per vehicle rate?

- a. Given that the requested pricing mentions including the first 10 miles/day in the rate, if a prospective bidder charges a per trip rate (one-way), should they divide those 10 miles/day in half to include only 5 miles in the per trip (one-way) rate?

Answer: Please provide the per day rate as requested in the Bid Summary Excel Spreadsheet.

47. Does the district require a specific vehicle color?

Answer: No, however, we do require vehicles to display proper identification, such as a flag or decal with the name of the contracted company.

48. Can the District confirm if a bond is required for this bid, or is that just in the event of a protest? Is a performance bond required for awarded vendors?

Answer: A bond is not required for this bid.

49. Can vendors using locally-based subcontractors qualify for the local and state vendor preference?

Answer: No, the subcontractors would not qualify the vendor for the local and state vendor preference.

50. Is there a requirement for vendors to be certified business entities, or is there a minimum participation requirement for vendors using subcontractors?

Answer: No, there is no requirement for vendors to be certified or a minimum participation requirement for vendors using subcontractors.

51. Attachment 12, Item M states that a Certificate of Insurance (COI) must be submitted with the proposal. Section 5.5 requires evidence of insurance meeting the stated requirements, indicates that a fully completed COI is required upon award, and specifies

that the COI must be submitted via email to riskcontracts@dadeschools.net in a designated format. **Could you please confirm whether, in addition to attaching the COI to our proposal, we must also submit it via email at the time of proposal submission, or whether the separate email submission is only required upon award?**

Answer: No, please submit a copy of your COI with your proposal and upload to Euna (formerly known as Demandstar) only.

52. Can the District clarify if the Base Daily Rate is roundtrip or per one-way trip?

Answer: The daily rate should consist of two one way trips, morning and afternoon.

53. Would the District be interested in bids including a One-Way Trip Rate as a cost-efficient alternative/addition to the Base Daily Rate for cases where students only need a single ride?

Answer: The content of the ITB must remain as written.

54. Would the District be open to considering bids with no mileage included in the Base Daily Rate to reduce costs for shorter trips?

Answer: The content of the ITB must remain as written.

55. Can the District share information about the evaluation methodology? If so, what is a part of your decision-making criteria? How will criteria like reputation/references be scored?

Answer: According to section 5.2 Method of Award, the Procurement staff assigned to this ITB will evaluate all responsive and responsible bids. The contract may be awarded to a Primary Vendor, based on lowest cost, submission of all required documentation, and compliance with the conditions stated herein. Additionally, a second bidder may be recommended as an Alternate Vendor. In the event of a Default or significant delivery delays by the Primary Vendor, the entire Contract may be assigned or transferred to the Alternate Vendor, all at the discretion of the District.

56. Does the District have a set definition or way of measuring performance for driver consistency?

Answer: Driver consistency is measured by evaluating factors such as on-time performance, assignment stability (same driver serving the same route/student over a defined period), attendance and reliability, adherence to established routes and schedules, and the number of service disruptions or driver substitutions.

57. Is the District willing to accept pricing that does not include miles, especially when it will be advantageous to the district to do so?

Answer: The content of the ITB must remain as written.

58. The RFP states that prices must remain firm for the initial contract term, with adjustments capped by CPI considered prior to renewal. Given this, is it permissible to include a pre-scheduled, year-over-year pricing structure within our initial proposal submission, or must the initial term pricing remain completely flat?

Answer: The initial term pricing should remain firm fixed.

59. The introductory text on the Bid Summary Excel Spreadsheet states that all unit rates must be all-inclusive and that "No separate administrative fees, fuel surcharges, or miscellaneous fees will be accepted." However, line 1g explicitly requests an "Administrative fee" per unit/total cost. Could the County please clarify whether line item 1g is required, or if administrative costs should instead be fully absorbed into the daily base rates and surcharges as instructed by the text?

Answer: The spreadsheet has been revised to eliminate the "Administrative Fee" line. Please find the revised spreadsheet in Addendum 1.

60. What was the total aggregate trip volume or total miles driven under the previous contract term annually?

Answer: The District does not maintain historical records of the total trip volume or total miles driven under the previous contract term; therefore, this information is not available.

61. Are there specific windows of peak daily demand (e.g., specific morning/afternoon bell times) that heavily concentrate these ride requests?

Answer: Please refer to the response to question #27.

62. Please provide historical and/or estimated information on the following:

- Monthly ridership
- Average number of riders per one-way trip
- Number of one-way trips per month
- Average mileage per one-way trip
- Total trip mileage per month

Answer: This information varies from year to year based on student needs and service requirements. Historical data may not provide an accurate basis for comparison, as student demographics, enrollment patterns, and transportation needs can change significantly from one year to the next. Please refer to the response for question #8.

63. The RFP states that " The GPS unit will allow parents of students transported by the vendor(s) to use a Parent App to be provided by the District for real-time tracking of the vendor's vehicles" Does this requires integration with a specific District platform, or can we use our existing GPS platform as long as it can provide the required tracking data?

Answer: You may use an existing GPS platform.

64. In order to assist proposers in offering competitive pricing, please provide the following information:

- Current and/or previous contractor(s)
- Current contractor rates
- Sample invoice(s)

Answer: Please refer to the response for question #8.